

Academy Charter School Governing Board – General Session Meeting Minutes November 29, 2018

Board Attendance: Robbin Mekelburg, Vice President; Scott Buchler, President; Jason Lewicki, Treasurer; Jeannie Reddan, Secretary; Kara Vandas, Strategic Planning Chair; Maren Blind, Policy Chair and Marc Herre, Academic Chair. A quorum of at least 4 Board Members was present.

Additional Attendees: Dean Shane Foust, Dean Yvette Brown, ACS Business Manager Jon Dirks, PTO Representative Katie Buchanan, Teacher Rep Sarah Bernacki, Teacher Rep Sarah Zimmerman, Home School Director Kirstin Evert and ACS Parents.

Location: ACS Cafeteria

Call to Order—

- The meeting was called to order by Scott Buchler at 7:06pm.

Approval of Minutes (Jeannie Reddan)

- Working and General Sessions 10/17/18
 - **Motion:** *Robbin motioned and Jeannie seconded to approve the working and general session minutes from October 17, 2018; motion approved and passed 7-0*
- Working 11/1/18
 - **Motion:** *Robbin motioned and Jeannie seconded to approve the working session minutes from November 1, 2018; motion approved and passed 7-0*

Board Open Position (Scott Buchler)

- Vote to appoint a member to fill the vacancy
 - table vote until January until all applications can be reviewed

Surveys (Marc Herre/Jeannie Reddan)

- Update on Fall Staff Survey
- Update on Fall Parent Survey, with results to be reviewed in January

Finance Committee Report (Jason Lewicki)

- Update from Committee Meetings
 - Vote to approve the December amended budget submission
 - **Motion:** *Jason motioned, Robbin seconded to approve the amended December 2018 budget; motion approved and passed 7-0.*
 - Bond/Mill vote outcome impact
 - MLO increase, \$640/student
 - Discuss adding an additional 3% bonus in December and a 2% retention bonus in June to all staff members
 - approved by the vote of the December amended budget
 - Look at possibly adding a salary increase next school year
 - Send out a communication to the staff regarding our intentions-Jason to create

Financial/Business Managers Report (Jon Dirks)

- Reviewed budget to actual

SAC Committee Report (Marc Herre)

- Will be reviewing the ACS State Assessment Data

Policy Committee Report (Jeannie Reddan)

- Vote to approve the revisions to section 6.4.1 of the Parent Conflict Resolution Policy

- Level 4 - If resolution is still not achieved at Level 3 and the parent(s) or employee is not satisfied with the decision of the School Leader, the conflict may be presented in writing to the Governing Board at least ten (10) work days prior to the next regularly scheduled Board meeting. The Governing Board will examine all the written documents and supporting evidence submitted, by way of Working Session, which may include an Executive Session, and decide whether to let the decisions stand, or to meet with the parties involved in the conflict.
 - **Motion:** *Jeannie motioned, Maren seconded to approve the revisions to section 6.4.1 of the Parent Conflict Resolution Policy; motion approved and passed 7-0*

Teachers Rep Report (Sarah Bernacki and Sarah Zimmerman)

- Update provided on the activities in the classrooms

Homeschool Report (Kirstin Evert)

- Nothing to report as Kirstin was not in attendance

School Leader Report (Dean Brown/Dean Foust)

- Update of building and school events

PTO Report (Katie Buchanan)

- Update of PTO events and finances

Communications Report (Jeannie Reddan)

- Reading of the 1st Trimester Student Recognition Awards

Parent and Staff Comment (Scott Buchler)

- None

New Business (Scott Buchler)

- none

Adjourn—7:38pm

- **Motion:** *Jeannie motioned and Robbin seconded to adjourn the general session at 7:38pm, motion approved and passed 7-0.*

End of meeting minutes.

The next general session is scheduled for January 16, 2019 at 7pm.

Minutes prepared by Jeannie Reddan, Secretary ACS Governing Board. Hard copies of the approved minutes are available for viewing in the ACS Business Office. All approved minutes are posted online after the meeting in which they were approved.

